

We are here to assist you in meeting your child's educational needs.

If you would like more information about the Rochester City School District's preschool Special Education Programs, please Visit our website at www.rcsdk12.org or contact us at (585) 262 -8451



Universal Pre Start smart.

Department of Early Childhood Education

Dr. Robin R. Hooper
Executive Director of Early Childhood

Early Childhood Committee on Preschool Special Education (585) 262-8451
Karen Spawton CPSE Chairperson
(585)262-8623 karen.spawton@rcsdk12.org

Department of Early Childhood Education



*A Smart Way to Start:
A Parent's Guide to Preschool Special Education Services*

*Rochester City School District
131 W. Broad Street
Rochester, NY 14614*

What services are available for my child with special needs?

The Department of Early Childhood Education provides educational ser-



A young artist at work

vices for children who live in the City of Rochester. These services are provided at no cost to parents for all students between the ages of 3 and 5.

The Department of Preschool Special Education coordinates the educational services of students with special needs. These services include

Special Education Itinerant Teacher (SEIT) support, a **special class** in an **integrated** or **separate** setting, and related services such as **Speech and Language Therapy, Occupational Therapy, Physical Therapy.**

How can I access special education services for my child?

If your child received Early Intervention Services as an infant or toddler up to age 3 and may still need special education, your service coordinator will assist you with the process to transition your child into preschool special education services.

If your child did not receive Early Intervention Services, but has difficulty in talking, moving around, thinking or learning, or is facing physical or behavioral challenges, you or any professional that knows your child may make a referral to the Committee on Preschool Special Education (CPSE). The CPSE in the Rochester City School District (585)262-8451, will assist you in completing the referral process.

The Referral Process

The Rochester City School District has trained personnel to assist you in completing a referral .

Steps:

1. A referral must be made **in writing**. You must verify at Student Placement that you reside in the district and are the parent or legal guardian of the child.

Student Placement:

131 West Broad Street(585) 262-8241

If your child is in a UPK program, you may submit a referral in writing or call

(585)262-8451

State that you would like your child to be evaluated for special education services.

2. Once the district receives your written referral, a packet of information will be mailed to your home address. The packet includes:
 - A copy of your **Rights as a Parent of a Child with a Suspected Disability.**
 - Information regarding the types of evaluations that your child will receive.
 - **A Consent to Test Form**—this must be signed by you to begin the evaluation process.
 - **A site selection form**—You may choose where you would like to have your child evaluated.
3. Once the appropriate forms are returned, the evaluation site will be authorized to begin testing. The specified agency will contact you to arrange a convenient time.
4. A CPSE meeting will take place within 60 calendar days at the Rochester City School District at 131 West Broad Street. The CPSE will make a recommendation based on the evaluation results and input from members of the committee. Consent is then required by you, the parent, for services to be provided.